

California High Cost Fund-B Administrative Committee (CHCF-B AC)
Meeting Minutes for *Thursday November 5, 2020 at 11 am*

Venues:

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the CHCF-B AC attending from separate remote locations. This altered format observes recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Important Notice to the Public Regarding COVID-19:

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID-19 virus, please note the following:

- There is no physical location of the meeting open to the public.
- The public is invited to call in and provide public comments during the meeting.

Telephone Conference Phone Bridge:

Access: 415-655-0002

Participant/Access Code: 146 499 9228

Attendees

Primary Members

Patrick Hoglund, CPUC – Public Advocates Office

Michael Foreman, AT&T

Charlie Born, Frontier Communications

Others

Felix Robles, CPUC – Communications Division

Hannah Steiner, CPUC – Communications Division

Danny Tse, CPUC – Communications Division

Nancy Lee, CPUC – Communications Division

Sindy Yun, CPUC – Legal Division

Lalaine Semana, CPUC – Fiscal Office

Bixia Ye, CPUC – Public Advocates Office, attending meeting as member of the public

Amy Warshauer, Frontier Communications (left Webex meeting after Introductions)

Minutes:

- 1. Introductions** – Patrick Hoglund
Attendees introduced themselves.
- 2. Announcements** – No announcement.
- 3. Public Comments** – None.
- 4. Review and Approval of Meeting Minutes**

Michael Foreman asked for clarification regarding Item 5a Fiscal Report on the August 13, 2020 AC Meeting Minutes. Revision made: Lalaine Semana presented the following provisional quarterly financial information as

of June 30, 2020 – we have a total budget of \$41M, total revenue of \$1.5M, program expenditures of \$10.8M, and the appropriation balance is \$30.4M.

Michael Foreman motioned to approve and adopt the minutes as revised. Accordingly, the August 13, 2020 meeting minutes have been revised to reflect the Fiscal Report clarification. Patrick Hoglund seconded the motion. The committee voted unanimously to approve and adopt the August 13, 2020 minutes.

5. Liaison Staff Reports

a. Fiscal Report

Lalaine Semana presented this quarter's provisional financial report which also included information about the cash balance now compared to the previous two fiscal years. In FY 20-21 CHCF-B extended a loan of \$60M to General Fund per Executive Order 20/21 - 26. The \$60M will be repaid in two installments of \$30M in FY 23/24 and FY 24/25.

b. Legal Division Report – Sindy Yun stated nothing to report.

c. Communications Division – Felix Robles stated nothing to report.

6. COVID-19 Issues – Michael Foreman and Charlie Born both stated nothing new to report.

7. Other Administrative Matters

a. Alternate member nominations update

- i. Amy Warshauer (Frontier)
- ii. Brenda Clark (AT&T)
- iii. Bixia Ye (Public Advocates Office)

Patrick Hoglund has prepared Amy Warshauer and Brenda Clark's letters of alternate member nomination to the Executive Director for approval and appointment. However, Public Advocates Office's management team has concerns that the revised nomination process may be inconsistent with the Charter. Public Advocates' Office will be raising the issue with the Executive Director's Office before preparing and submitting Bixia Ye's nomination. Sindy Yun asked Michael Foreman and Charlie Born if they have any concerns with the revised nomination process. Michael Foreman and Charlie Born both stated they do not have any concerns and would like their respective nominations to move forward. Patrick Hoglund will submit Amy Warshauer and Brenda Clark's letter of alternate member nomination to the Executive Director for approval and appointment while Bixia Ye's nomination is on hold until Public Advocates Office resolve their understanding of the updated nomination process with the Executive Director. As a result, Bixia Ye attended the meeting as a member of the public.

b. Annual Report (due October 1)

Patrick Hoglund submitted the annual report to the Executive Director prior to the due date.

8. New agenda items for next meeting

- Alternate member nominations update

9. Date and time for next meeting:

The next meeting will be held on Thursday, February 11, 2021 at 11:00 am via WebEx if the Shelter-in-Place order has not been lifted.

10. Adjournment:

The meeting was adjourned at 12:00pm.